

C-O-N-F-I-D-E-N-T-I-A-L

25X1C

NO. 10-1

Security

1 August 1963

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Use of Telephone line Isolation Device

1. Purpose:

The purpose of this instruction is to ensure the security of our office premises by the use of the telephone line isolation device as an audio countermeasure.

2. General:

Telephones can be "hot-miked", enabling conversations in an office to be transmitted outside the area even though the receiver is on the cradle. Therefore, a line isolation device (jack) has been installed on each telephone instrument on the premises; when this device is unplugged, "hot-miking" is prevented.

3. Responsibility:

All personnel will unplug the line isolation devices whenever their telephones are not in use. This action will not interfere with the ringer boxes for incoming calls.

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